



خطة المساق الدراسي
COURSE PLAN

FIRST: COURSE IDENTIFICATION

أولاً: تعريف المساق

College & Department		الكلية والقسم			
College	Faculty of medicine				الكلية
Department	Pediatric				القسم
Academic Year	5 th				السنة الدراسية
Academic Semester	1 st , 2 nd , and summer				الفصل الدراسي
Course details		تفاصيل المساق			
Course Title	Pediatrics 1				اسم المساق
Course Code	MD 541				رمز المساق
Course Type	Clinical				نوع المساق
Credit Hours	9				الساعات المعتمدة
Pre-requisite					المتطلب السابق
<input checked="" type="checkbox"/> مدمج <input type="checkbox"/> الكتروني كامل <input type="checkbox"/> وجاهي		آلية تدريس المساق			
Teaching Method	<input type="checkbox"/> Face-to-Face <input type="checkbox"/> Online <input checked="" type="checkbox"/> Blended				
Instructor Contact Information (all staff members)		المدرس			
Name	Dr Amal Abu Libdeh	Dr Shorouk Alwahsh	Dr. Osama Abu Salah	اسم المدرس	
Office No.	?	?	?	رقم المكتب	
Tel (Ext)	079- 6800 302	078-2959432	079-9035346	الرقم الداخلي	
E-mail	amal.abulibdeh@bau.edu.jo	alwahsh@bau.edu.jo	osamaabusalah@bau.edu.jo	البريد الالكتروني	
Office Hours	Sunday, Monday 12-1 pm	Wednesday, Thursday 12-1 pm	Monday, Thursday 12-1 pm	الساعات المكتبية	
Name	Dr Mohammed Al-Raqad	Dr Lina Al-Shadfan	Dr. Nour Ghanem	Dr. Lana Braik	
Office No.	?	?	?	?	
Tel (Ext)	077/5821173	079-6474606	078-5759132	077-1122990	
E-mail	mohammad.alraqad@bau.edu.jo	Leena.shadfan@bau.edu.jo	noorawni@yahoo.com	braiklana@outlook.com	
Office Hours	Monday, Tuesday 12-1 pm	Sunday, Thursday 12-1 pm	Sunday, Thursday 12-1 pm	Sunday, Thursday 12-1 pm	
وقت المحاضرة Class Times	وقت البدء Start Time	وقت النهاية End Time	اليوم Day	المبنى Building	رقم القاعة Room No.



	8:00 am	9:00 am	Daily	Morning report	Pediatric floor
	9:30 am	12:00 pm	Daily	Clinical rounds or attending clinics	Pediatric floor
	1pm	4 pm	Twice weekly	Lectures	Faculty of medicine

Course Materials مصادر المساق

Textbook الكتاب المقرر

1. Nelson Textbook of Pediatrics, 22th edition, by R. Kliegman et al

Course References, Readings and Learning Resources والقراءات ومصادر تعلم المساق: المراجع

2. Nelson Essentials of Pediatrics, 9th Edition, by K Markdante.
3. Zitelli Atlas of Pediatric Physical Diagnosis, 8 th Edition.
4. Harriet Lane Handbook of Pediatrics, 22th Edition.
5. Smith's Recognizable Patterns of Human Malformations, 8th Edition.
6. Online modules in pediatric GI (created by Indiana University). <http://radtf.indyrad.iupui.edu/radtf> Username: mfeist Password: student

SECOND: COURSE OVERVIEW/DESCRIPTION ثانياً: معلومات المساق

Course description وصف المساق

An eight-week rotation. four weeks at Al Hussain New Salt Hospital, and four weeks at Queen Rania hospital. In addition to the skills acquired during the fifth-year pediatric rotation, emphasis in this course will be on managing common pediatric health care issues in a problem-solving environment.

Course Objectives أهداف المساق

By the end of this course, students should be able to(CO) مع نهاية هذا المساق يجب أن يكون الطالب قادراً على

CO1.	Acquire knowledge of normal and abnormal growth and development .	الهدف 1:
CO2.	Understand diagnosis and treatment of common diseases in children	الهدف 2:
CO3.	Develop communication skills and understanding perspectives of children and their families	الهدف 3:



CO4.	Recognizing and applying the basic concepts in scientific research, emphasizing research ethics and the practice of evidence-based medicine.	الهدف :4
CO5.	Demonstrate personal qualities of reliability and dependability	الهدف :5
CO6.	Demonstrate interpersonal skills necessary to maintain professionalism, communicate appropriately with patients, their families, and other medical and paramedical personnel involved in patient care	الهدف :6
CO7.		الهدف :7
CO8.		الهدف :8

Program objectives(PO):

PO1.	To graduate highly qualified doctors with valuable skills and information who are able to provide the required medical care and perform their profession effectively and competitively in society.	الهدف :1
PO2.	Graduating physicians with Professional and ethical commitment	الهدف :2
PO3.	Graduating physicians capable of dealing with societal health problems and committed to maintaining the health of community members through the practice of preventive medicine and health awareness	الهدف :3
PO4.	Graduating physicians and doctors capable of conducting research to improve medical conduct	الهدف :4
PO5.	Graduating physicians with effective communication skills and the ability for teamwork and leadership	الهدف :5
PO6.	Graduating physicians committed to the principles of quality, patient safety and infection control	الهدف :6
PO7.		الهدف :7
PO8.		الهدف :8

Program Intended Learning Outcomes (PILO): مخرجات التعلم المستهدفة للبرنامج

Knowledge & understanding	PILO1	Show understanding of various human body systems in terms of structure, function, and regulation, and normal anatomical, biochemical, cellular, genetic, and molecular mechanisms in human body and their disruptions during disease status in pediatric age group	المعرفة
	PILO2	Collect history, perform physical examination, and apply clinical knowledge and skills in disease diagnosis and management through rational planning in requesting necessary, updated, and accurate diagnostic procedures in pediatric age group.	المهارات
Professional Skills	PILO3	Demonstrate and apply sufficient knowledge of drugs and pharmacotherapy concepts for rational drug use in clinical: therapeutic and preventive settings	
	PILO4	Understand and apply the concepts and application of community and preventive medicine(vaccinations program for pediatric age group)	
	PILO5	Build an efficient and healthy doctor-patient and doctor-community relationship	



Competences	PILO6	Recognise and apply the basic concepts and principles in scientific research, emphasizing research ethics and the practice of evidence-based medicine		الكفايات
	PILO7	Appreciate and apply the principles of medical and sustainable professional development		
	PILO8	Respect and adhere to ethical principles in all aspects of education, training, and work		
Course Intended Learning Outcomes (CILO) مخرجات التعلم المستهدفة للمساق				
Successful completion of the course should lead to the following outcomes: في نهاية المساق بنجاح يجب أن يكتسب الطالب المخرجات التالية:				
Knowledge & understanding	CILO1	Describe the basic knowledge of growth and development and its clinical application from birth through childhood		المعرفة والفهم
	CILO2	List the common pediatric acute and chronic illnesses		
	CILO3	List the various patient presentations and longitudinal follow-up of acute and chronic pediatric conditions		
	CILO4	Recognize the special needs of premature and critically-ill babies		
Professional Skills	CILO4	Obtain an appropriate history of patients and families if needed and Perform proper physical examination		المهارات
	CILO5	Interpret data collected , Provide a prioritized problem list and Describe pertinent testing and possible management.		
	CILO6	Present the information in a succinct, focused oral discussion , And Perform subjective and objective assessment		
	CILO7	Interact with other members of the team in patient area and Develop clinical problem-solving skills		
Competences	CILO8	Respect and understanding of the roles and relationship of primary care and specialty care providers		الكفايات
	CILO9	Participated in scientific research, emphasizing research ethics and the practice of evidence-based medicine		
	CILO10	Demonstrate interpersonal skills necessary to maintain professionalism, communicate appropriately with patients, their families, and other medical and paramedical personnel involved in patient care		

Mapping Course Learning Outcomes CILOs to Program Learning Outcomes PILOs	مع مخرجات التعلم CILOs موازنة مخرجات التعلم للمساق PILOs للبرنامج								
	PILO1	PILO2	PILO3	PILO4	PILO5	PILO6	PILO7	PILO8	PILO9
CILO1	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CILO2	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CILO3	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CILO4	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



CILO5	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CILO6	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CILO7	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CILO8	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CILO9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
CILO10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Mapping Course Objectives (CO) to Program objectives (PO)

	PO1	PO2	PO3	PO4	PO5	PO6			
CO1	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
CO2	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
CO3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>			
CO4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
CO5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
CO6	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			



Topic Outline/Schedule (Syllabus)

مخطط المساق (الموضوعات)

الأسبوع Week	مواضيع المساق / الفعاليات Course Topics/Events	القراءات (المراجع) Readings (Reference) رقم	رمز مخرجات المساق CLO	رمز مخرجات البرنامج PLO	أنشطة التدريس والتعلم Teaching & Learning Activity	العلامة Mark	الموعد /الوقت Duration/ Deadlines
1.	overview of the Normal growth pattern of infants and children and Normal physiology of puberty.	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics. Skill Lab sessions. Lecture	3 -4 marks	
2.	Overview of the Clinical manifestation, diagnosis and management of the common diseases in pediatric endocrinology	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics. Skill Lab sessions. Lecture	3- 4 marks	
3.	Overview of the Clinical manifestation, classification ,diagnosis and management of the common diseases in pediatric rheumatology	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics. Skill Lab sessions. Lecture	6-7 marks	
4.	Overview of the clinical presentation, etiologic agents, diagnostic studies and management of patients with serious bacterial and	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. .Teaching clinics.	6-7 marks	



الأسبوع Week	مواضيع المساق / الفعاليات Course Topics/Events	القراءات (المراجع) Readings (Reference) رقم	رقم مخرجات المساق CLO	رقم مخرجات البرنامج PLO	أنشطة التدريس والتعلم Teaching & Learning Activity	العلامة Mark	الموعد /الوقت Duration/ Deadlines
	viral infections and Common infectious causes of skin rash . learn the antimicrobial spectrum of activity, indications for usage and adverse effects of commonly--used antibiotics; to interpret antibiotic susceptibility data provided by the Microbiology Laboratory.				Skill Lab sessions. Lecture		
5.	Overview of the immunization schedule given to children, including mechanism of action, side effects, and timing of each vaccine. Additional optional vaccines will also be studied	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics. Skill Lab sessions. Lecture	3-4 marks	
6.	Overview of the Clinical manifestation, diagnosis and management of the common diseases in pediatric neurology and neuro --diagnostic procedures such as electroencephalography (EEG), evoked potentials, CT scan and MRI.	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics. Skill Lab sessions. Lecture	6-7 marks	
7.	overview of the Normal and abnormal pattern of development of infants and children and evaluation of young children with suspected delays in cognitive, language, social and/or motor development. Students should learn how to assess signs of	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics. Skill Lab sessions. Lecture	3-4 marks	



الأسبوع Week	مواضيع المساق / الفعاليات Course Topics/Events	القراءات (المراجع) Readings (Reference) رقم	رمز مخرجات المساق CLO	رمز مخرجات البرنامج PLO	أنشطة التدريس والتعلم Teaching & Learning Activity	العلامة Mark	الموعد /الوقت Duration/ Deadlines
	developmental delay and/or neuromotor impairment						
8.	Overview of the Clinical manifestation, diagnosis and management of the common diseases in pediatric Cardiology and basic interpretation of ECG, and to be familiar with the presentation of common pediatric arrhythmias, .	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics. Skill Lab sessions. Lecture	6-7 marks	
9.	Overview of the Clinical manifestation, diagnosis and management of the common diseases in pediatric gastroenterology and nutrition	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics. Skill Lab sessions. Lecture	6-7 marks	
10.	Overview of the Risk factors for child abuse , common Types of child injuries due to Abuse and the Jordanian system to report and identify affected children	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics. Skill Lab sessions. Lecture	3- 4 marks	
11.	Overview of presentation, method of Clinical diagnosis& monitoring of a acutely ill child	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics.	6-7 marks	



الأسبوع Week	مواضيع المساق / الفعاليات Course Topics/Events	القراءات (المراجع) Readings (Reference) رقم	رقم مخرجات المساق CLO	رقم مخرجات البرنامج PLO	أنشطة التدريس والتعلم Teaching & Learning Activity	العلامة Mark	الموعد /الوقت Duration/ Deadlines
					Skill Lab sessions. Lecture		
12.	Overview of the Clinical manifestation, diagnosis and management of the common diseases in pediatric pulmonology	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics. Skill Lab sessions. Lecture	6-7 marks	
13.	Overview of the Clinical manifestation, diagnosis and management of the common diseases in pediatric oncology and hematology	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics. Skill Lab sessions. Lecture	6-7 marks	
14.	Overview of role of genetics in childhood health care and the practice of pediatrics , Understand the fundamentals of molecular genetics and the human genome relative to genetic testing and counseling and Know the classification of Genetic disorders	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics. Skill Lab sessions. Lecture	3-4 marks	
15.	• Understand the common characteristics, clinical manifestations, and treatment option for genetic metabolic disorders, as	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics.	3-4 marks	



الأسبوع Week	مواضيع المساق / الفعاليات Course Topics/Events	القراءات (المراجع) Readings (Reference) رقم	رمز مخرجات المساق CLO	رمز مخرجات البرنامج PLO	أنشطة التدريس والتعلم Teaching & Learning Activity	العلامة Mark	الموعد /الوقت Duration/ Deadlines
	well as the role of massive newborn screening in early detection				Skill Lab sessions. Lecture		
16.	Overview of the Clinical manifestation, diagnosis and management of the common diseases in pediatric allergy and immunology	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics. Skill Lab sessions. Lecture	6-7 marks	
17.	Overview of the Clinical manifestation, diagnosis and management of the common diseases in pediatric nephrology	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics. Skill Lab sessions. Lecture	6-7 marks	
18.	Overview of the Clinical manifestation, diagnosis and management of the common diseases in neonatology	See course material above	1-10	1-8	Seminars and case discussions. Bedside clinical teaching rounds. Teaching clinics. Skill Lab sessions. Lecture	6-7 marks	
19.	<ul style="list-style-type: none"> التقييم التجميعي Final exam (Summative Assessment) 				الامتحان النهائي (التقييم التجميعي) Summative Assessment		8 weeks

Week

May use the Week number more than once

من الممكن استخدام رقم الأسبوع أكثر من مرة

الأسبوع



Course Topics/Events	The topic that is the focus of this part of the class in subjects' format	المحتوى التعليمي المعطى في المحاضرة على شكل مواضيع	مواضيع المساق / الفعاليات
CILO	The learning objective of this specific topic; what you want the students to achieve.	الهدف التعليمي لهذا الموضوع المحدد؛ ما الذي تريد أن يحققه الطلاب	مخرجات التعلم للمحاضرة
Teaching & Learning Activity	Power point material, Videos, White board, overhead projector, handout, pc projector, written assignment, flip chart, objects used to illustrate something etc.	وسائل التعليم المستخدمة، مادة عرض مصورة، مقاطع مصورة، مجسمات السبورة البيضاء، جهاز عرض علوي، نشرة ، جهاز عرض كمبيوتر ، مهمة كتابية ، لوح ورقي ، أشياء مستخدمة لتوضيح شيء ما وما إلى ذلك.	أنشطة التدريس والتعلم
Time	Duration of this part of the class.	مدة هذا الجزء النشاط من المحاضرة.	الوقت
Mark	Mark weight for each topic as a part of total (100)	علامة كل مخرج وهي جزء من العلامة الكلية (100)	العلامة



ASSESSMANT TOOLS		أساليب التقييم		
Write assessment tools that will be used to test students' ability to understand the course material and gain the skills and competencies stated in learning outcomes		اكتب أساليب التقييم التي سيتم استخدامها لتقييم قدرة الطلبة على استيعاب مواد المساق واكتساب المهارات والكفايات المنصوص عليها في مخرجات التعلم		
وسيلة التقييم ASSESSMENT TOOLS	النوع (تكويني أو تجميحي) Type (Informative and Summative)	رمز مخرجات المساق المستهدفة CILO	العلامة Grade	النسبة % Percentage
<input type="checkbox"/> المشاركة (Participation)	informative		5	5 %
<input type="checkbox"/> تقرير (Report)	Informative		5	5 %
<input type="checkbox"/> المختصرة المقالات (Essays)				
<input type="checkbox"/> واجبات (assignments)				
<input type="checkbox"/> الاختبارات الشفوية (Oral exams)				
<input type="checkbox"/> دراسة الحالة (Case study exams)	Informative		5	5%
<input type="checkbox"/> امتحانات قصيرة (Quizzes)				
<input type="checkbox"/> التجارب العملية (Experiments)				
<input type="checkbox"/> مشاريع (Project)				
<input type="checkbox"/> زيارات ميدانية (Field Trip)				
<input type="checkbox"/> أخرى (يرجى التحديد) (specify)				
<input type="checkbox"/> امتحان منتصف الفصل (Mid Exam)	summative		35	35 %
<input type="checkbox"/> الامتحان النهائي (Final Exam)	summative		50	50%
المجموع (TOTAL MARKS)			100	100

Informative	A set of formal and informal assessment procedures that teachers conduct during the learning process in order to modify teaching and learning activities to improve student achievement.	مجموعة من إجراءات التقييم الرسمية وغير الرسمية التي يجريها المعلمون أثناء عملية التعلم من أجل تعديل أنشطة التعليم والتعلم لتحسين تحصيل الطلاب.	التكويني
Summative	A set of formal assessment procedures that teachers conduct after the learning process in order to measure student achievement.	مجموعة من إجراءات التقييم الرسمية التي يجريها المعلمون بعد عملية التعلم من أجل قياس تحصيل الطلاب.	التجميحي
Assessment Tools	Technique or method of evaluating information to determine how much a Student knows and whether this knowledge aligns with the intended learning outcomes of a theory or framework.	تقنية أو طريقة لتقييم المعلومات لتحديد مدى معرفة الطالب وما إذا كانت هذه المعرفة تتوافق مع نتائج التعلم لنظرية أو إطار عمل.	وسيلة التقييم



THIRD: COURSE POLICIES AND INSTRUCTIONS

ثالثاً: التعليمات والإرشادات

Attendance الحضور والمواظبة

rules

Attendance and participation are critical, and the regular university norms will apply. A student is not permitted to be absent for more than 15% of the total number of credit hours given to any course. Each class's attendance will be tracked. A 10% absence will result in a first written notice. If a student misses 15% of the class, the course is dropped, and the student is not entitled to sit for the final exam. If a student has any special circumstances (medical or personal), he or she is advised to discuss this with the instructor, and documented evidence will be requested to remove any absences from his or her attendance records.

يعتبر حضور الطلبة للمحاضرات ومشاركتهم بها في غاية الأهمية، وسيتم تطبيق القواعد المعمول بها في الجامعة بهذا الخصوص. يتم تسجيل حضور الطلبة في كل محاضرة. وصول نسبة غياب الطالب إلى 10% سنتسبب في تلقيه إنذاراً أولياً خطياً. في حال وصول نسبة الغيابات إلى 15%، يتم حرمان الطالب من المساق ولن يسمح للطلاب بالتقدم لامتحان النهائي في المساق. في حال تعرض الطالب إلى أي ظروف قاهرة (مرض أو ظروف شخصية)، يجدر بالطالب التواصل مع المدرس ومناقشة هذا الظرف وإظهار دليل خطي يبرر الظرف ليتم إلغاء الغياب من سجل الغياب.

GRADING SYSTEM

نظام التقديرات

التقدير Grade	النقاط Points	المدى Range
A	أ	
A-	أ-	
B+	ب+	
B	ب	
B-	ب-	
C+	ج+	
C	ج	
C-	ج-	
D+	د+	
D	د	
D-	د-	
F	ف	



Policies and instructions

السياسات والإرشادات

- Students must read and follow the internal bylaws of BAU in relation to student conduct bylaws.
- Students with special needs are highly recommended to register their cases with a valid doctor's report in the student affairs department.
- Students with special needs shall be subject to special care in coordination with the head of department as per internationally recognized and benchmarked considerations and services.
- The student must seek permission before making any interventions on the subject of the lecture.
- The student must listen to and respect the opinions of others.
- The student should not obstruct the course of the lecture.
- Students should not hesitate to ask questions to the instructor.
- Students should not use their mobile phones during the lecture.
- Students are strongly encouraged to contact their instructor if they have course-related questions during office hours.
- Students are recommended to contact their instructor using the LMS.
- Cheating and Plagiarism are prohibited.

- يجب على الطالب أن يقوم بقراءة واتباع اللوائح الداخلية الخاصة بجامعة البلقاء التطبيقية المتعلقة بلوائح سلوك الطلبة.
- ينصح الطلبة من ذوي الاحتياجات الخاصة أن يقوموا بتسجيل حالاتهم لدى شؤون الطلبة من خلال تقرير طبي حسب الأصول وساري المفعول.
- يخضع الطلبة من ذوي الاحتياجات الخاصة إلى رعاية خاصة وذلك بالتنسيق مع رئيس القسم وفقاً للمعايير الخاصة بذلك والمعترف بها دولياً.
- على الطالب الاستئذان قبل القيام بأي مداخلات على موضوع المحاضرة.
- على الطالب الاستماع واحترام الرأي الآخر.
- على الطالب عدم إعاقة سير المحاضرة.
- على الطلاب عدم التردد في طرح الأسئلة على مدرس المادة والتواصل مع المدرس خلال الساعات المكتنية او من خلال نظام التعليم الالكتروني.
- على الطلاب عدم استخدام الهاتف النقال أثناء المحاضرة.
- على الطلاب عدم التردد في التواصل مع المدرس خلال الساعات المكتنية او من خلال نظام التعليم الالكتروني.
- غير مسموح الغش والانتحال على الاطلاق.

COURSE COORDINATOR

منسق المساق

منسق المساق Course Coordinator:	Dr Amal Abu Libdeh	رئيس القسم Department Head:	Dr. Osama Abu Salah
رقم قرار القسم Department Decision		تاريخ القرار: Date of Decision:	
التوقيع Signature:		التوقيع Signature:	
التاريخ Date:		التاريخ Date::	

